



COMMUNITY UPDATE RE: POSITIVE COVID-19 CASE AT [LOCATION]

[DATE]

Dear Community Member,

I am writing to follow-up on the phone call you received from CHT this afternoon regarding a positive Covid-19 case at [LOCATION.] As we discussed, a representative from the State of Vermont Department of Health reached out to [LOCATION] staff on [DATE], to let us know that one of our community members has tested positive for Covid-19 and is currently in self-quarantine. We are working closely with State officials and taking their lead on recommended protocols and will continue to provide updates as more information becomes available.

Attached you will also find a letter from the State of Vermont with some more detailed recommendations to help you stay safe.

What we know from the State of Vermont as of [DATE]:

- 1) **At this time, there is only ONE known positive case at [LOCATION]:** The State will reach out immediately if there are additional cases and we will inform the community immediately.
- 2) **Everyone who was believed to have “close contact” has been contacted by the State:** The Department of Health stated that anyone who has had “close contact” with the individual who tested positive has heard directly from the State of Vermont at this point. If you have not received a phone call from the State, they have stated that you are not believed to have come in close contact with this individual.

HEADQUARTERS 88 King Street, Burlington, Vermont 05401 | P: 802.862.6244 | F: 802.862.5054

FRANKLIN/GRAND ISLE 13 Lake Street, St. Albans, Vermont 05478 | P: 802.527.2361 | F: 802.527.2373

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- 3) **The State cannot share the identity of the individual who tested positive:** We know you are concerned about your neighbors but due to privacy concerns and health regulations the State of Vermont is not permitted to share this information, nor is CHT.
- 4) **Do you have symptoms listed on the attached letter from the State of Vermont including fever, cough, shortness of breath? Or otherwise feel like you need to be tested?** Call your health care provider immediately.

Additional Information

We are continuing and increasing our fogging and other enhanced cleaning and sanitizing processes: Schedule should be posted in building.

You must socially distance – 6ft minimum in the hallways, in the common rooms, in the elevator, everywhere! Please, we implore each community member to continue to maintain social distancing guidelines so we can all keep each other safe. Continue to wash your hands on a regular basis and follow the guidance of signs posted in your community.

Wear a mask if you must leave your apartment: As of Friday April 3rd the CDC is now recommending that everyone wear masks when they leave their home, so please follow this guidance effective immediately. If you do not have a mask, wear anything that will serve as a mask.

Are you worried about getting the virus? Please listen to the guidance from the CDC and the State that we are passing along. If we all do it, we will all have a better chance at getting through this healthy!

Until further all non-essential guests are prohibited from entering the building. When meeting guests outside the building please maintain social distancing of 6 feet or more

Deliveries: All deliveries must be left at the front entrance to the community unless exceptions are made for individuals with mobility issues or who otherwise require the delivery as part of their personal care plan.

For questions related to COVID-19 and this notice, please contact [\[CONTACT PERSON\]](#)

Sincerely,

Champlain Housing Trust